

Position Description: Fellow, Energy Program

Key Dimensions

Identify key policy issues in the sector, source and analyse relevant evidence, synthesise data and information, and communicate the outcomes effectively to policy makers, stakeholders, and the broader community to influence Australia's energy policy direction. Build relationships with the energy and relevant financial communities. Participate and contribute to Grattan Institute's team and activities.	Budget:	No	Reports to: Direct reports:	Program Director, Energy Associates and Senior Associates on individual projects
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Fellow – Key Accountabilities

Research

- Shows intellectual leadership
- Capable of original, influential research in the Energy policy areas
- Can quickly identify what's important, and develop an idea of how to tackle the main issues

Communication

- Writes about complex energy issues in persuasive and plain language
- Highly developed writing skills, with ability to tailor to different audiences
- Presents confidently in front of a variety of audiences
- Liaises confidently and reliably with the media
- Has (or quickly develops) a public profile

Stakeholder engagement and influence

- Strong presence; demonstrates credibility and self-assurance; considered authoritative by policy makers
- Capable of having an impact on policy
- Has (or quickly develops) strong networks with senior stakeholders
- Actively engages new stakeholder groups
- Presents Grattan's ideas publicly

Team management and institutional participation

- Capable of day-to-day running of the program in the Program Director's absence
- Plans, manages, and executes research projects
- Excellent work planning and prioritisation
- Strong people and project management skills
- Models good working and institutional behaviour

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Qualifications & Experience

Essential

- A minimum of six years of professional experience and networks in the public sector, academia, industry, or consulting
- Proven high-quality analysis capability
- Proven higher-level economic or business finance analytical capacity
- Experience in collecting and collating industry data to support research conclusions
- Passion and drive in public policy topics
- Clear logical thinking & ability to come up with 'breakthrough' ideas
- Demonstrate intellectual rigor in approach to research
- Excellent written and verbal communication skills
- Proven project and people management skills
- Ability to identify key topics where Grattan Institute's contribution would be valuable, and to undertake thorough evidence-based analysis

Desirable

- High-level university qualifications in relevant areas
- Exposure to publication and media
- Experience with statistical packages and database management
- Well known, with strong networks in the energy field
- Deep expertise, understanding, and knowledge in the areas of energy and/or climate change
- Economic analysis skills

Competency Profile & Other Needs

Essential

- Ability to deal simultaneously with both big picture and detail
- Tactful influencer and persuader
- Well-organised and anticipates next steps
- Persuasive communication and strong inter-personal skills
- A collaborative, non-territorial style, to achieve difficult outcomes
- Flair for creative problem-solving, initiative, making things happen
- Bias for quality and action